

Village of Dakota Board Meeting - Dakota Village Hall - 112 Main St Dakota, IL

Monday, June 3rd, 2024

Called to Order 6:33 P.M.

Board Members Attending – Alisha Lizer, Ken Vrazsity, Jon Riley, Eric Lizer, Diane Clay

Board Members Absent – Kaytlyn Vrazsity, Jeremy Knox,

Clerk – McKenzie Holste

Treasurer- Melody Sweet

Public Attendees – Jeff Kinney, Jeff Kluck

Approve Agenda

- **A Motion made by Eric to approve the agenda for Monday, June 3rd, 2024, seconded by Ken, all in favor, motion carried.**

Approve Minutes

- **A motion was made by Eric to approve the minutes for May 6th and May 20th, seconded by Diane, all in favor, motion carried.**

Approve Bills

Additional reimbursement not listed below to Kelsey for \$1,582.00 for entrance maintenance from N Fawver Rd.

- **A Motion made by Jon to approve the bills as of June 3rd, 2024, seconded by Eric, all in favor, motion carried.**

Review Financial Reports of All Accounts- Attached below.

Village of Dakota
Current Bills
As of June 3, 2024

Num	Name	Memo	Amount
10.200 · Accounts payable - General			
STAMPS0524	USPS	STAMPS	2,720.00
7765	USPS	STAMPS	-2,720.00
2023/2024 SAL...	Dakota Township	7 TONS @ 120.00 PER TON	840.00
24416021110624	Com Ed 1-Street Lights		752.40
81544922180624	Frontier		131.53
140936136004...	Stephenson County Treasurer	14-09-36-136-004 Tax Year 2023 W Zim...	199.64
REIMB 0524	BRADLEY CURTIS	2 PAIRS OF PANTS AND CAR WASH	135.98
REIM 0524	MCKENZIE HOLSTE1	CERTIFIED LETTER	8.73
Total 10.200 · Accounts payable - General			2,068.28
30.2000 · Accounts payable - Sewer			
INVOICE 1	Community Funding & Planning Services	INVOICE 1 OF LOAN REQUEST OF # 1 ...	10,000.00
5543	Community Funding & Planning Services	INVOICE 1 OF LOAN REQUEST OF # 1 ...	-10,000.00
13961	LYONS LAB		200.00
Total 30.2000 · Accounts payable - Sewer			200.00
40.2000 · Accounts payable - water			
75003637	City of Rockford Water Dept	SAMPLES 4/1/24	60.00
122823	Fehr-Graham & Associates		3,000.00
356449	USA BLUEBOOK	FLUORIDE	783.34
328	TR MACHINE INC	5/1/24 UPS SHIPMENT	8.50
333	TR MACHINE INC	ups shipment 5/20/24	82.91
68423250201	constellation	8084754	139.30
2880	IRWA	MEMBERSHIP DUES	368.48
L17-40840524	Illinois EPA Amalgamated Bank	REPAYMENT OF WATER TOWER LOA...	10,667.08
Total 40.2000 · Accounts payable - water			15,109.61
TOTAL			17,377.89

As of May 31, 2024

Created 6/3/24

Genral Fnd Saving CD(SBD)	\$33,401.98
Genral Fnd Saving CD(SBD)	\$32,274.39
General Fund CD(SBD)	\$65,810.35
General Fund CD (SBD)	\$43,802.84
GENERAL FUND CD	\$44,337.72
Total CD's	\$219,627.28
GENERAL FND SB CHECKING	\$464,983.03
General Fund MMP	\$305,208.74
Gen Fnd Sewer Surplus SBD	\$146,520.98 includes ARPA Funds \$63,654.75
Total Genreal Accounts	\$916,712.75
SEWER CHECKING SBD	\$224,846.11 Included 1st Distribution \$190,500.00
Sewer Fund MMP	\$33,713.82
30.0000 · Sewer Fund Accounts	\$258,559.93
WATER FUND SB CHECKING	\$147,202.30
WATER FUND MMP	\$370,475.26
40.0000 · Water Fund Accounts	\$517,677.56
MFT Savings (SBD)	\$122,049.58 included Rebuild Funds \$33,347.40
20.0000 · Motor Fuel Tax Accounts	\$122,049.58

An additional bill for Mark Kelsey of \$1,582 dollars for widening the entrance at the sewer pond.

Review Time Sheets- No discussion.

Resident Permits & Requests-

Wylar Dr. Driveway Permit Request: This driveway was placed without a permit, and now there is an issue with how the height of the driveway in comparison to the road. Ken and Alisha will meet with the homeowner to discuss solutions.

310 W Zimmerman St. Permit for Fence: A chain link fence two feet in from property line
A motion made by Ken to approve the building of a chain link fence at 310 W Zimmerman that is inside the variance of the property line, seconded by Jon, all in favor, motion passes.

Review Delinquent Water Sewer Garbage Bill: The resident is past due and would like to work together to get caught up. Discussion was had about the option to shut off water or to agree to a payment plan. Two options were presented at 8 weeks or 12 weeks. The board decided to create a payment plan for 8 weeks. If one payment is missed, services will be shut off.

Additional Permits or Resident Requests: None

New Business

WasteWater Treatment Facility (WWTF) Updates- Dredging is complete. The second pond is still being filled up. All of the documentation has been sent to Steve Cox and July 1st deadlines were already met.

WWTF Discussion and Approval of “IEPA PWPCCL 17-4260 Request #2 in the Amount of \$290,696.41. Including Loan Admin Services from CFPS, Inc., Construction Observation Services from Willett Hofmann & Associates and Construction Services from Kelsey Excavating”- First loan request \$5,000 CFPS with Jill, \$21,286.02 to Willet Hofmann, and \$328,692.60 to Kelsey Excavating for construction. This motion is to approve the loan disbursement request.

A motion was made by Jon for the approval of IEPA PWPCCL 17-4260 Request #2 in the Amount of \$290,696.41. Including Loan Admin Services from CFPS, Inc., Construction Observation Services from Willett Hofmann & Associates and Construction Services from Kelsey Excavating, seconded by Ken, all in favor, motion passes.

Discuss and Approval of WWTF Entrance Culvert- Mark Kelsey had put a temporary placement to get his equipment in. We will re-address this once the sewer project is done.

Discuss and Approval of WWTP Replacement Tractor- The tractor put on the initial bid is no longer available, so Mark Kelsey will get a new quote for a different tractor.

Test INC Update- Jeff Kluck and Alisha are meeting Chris on Wednesday the 5th of June at the sewer pond.

Weekend Schedule for Maintenance- Depending on what the EPA decides for number of tests each day, we will run into the issue of needing weekend coverage, as well as someone to cover Jeff’s day off. Discussion was had about potentially keeping Chad Toelke on the payroll to cover.

Review Permit Approval Process for Non-Variance Permits- Streamlining non variance permits would allow it not to come to the board meeting. Alisha and Ken will be taking care of these going forward.

Ordinance 1-11-7: Compensation of Village Officers: Maintenance Person. Review and Change due to Federal Changes in Minimum Salary Threshold- A salary role for labor requires payment of overtime. Discussion was had about adjusting projects to help maintain 40 hours each week even during the winter months. An hourly wage was decided to be best in order to compensate accordingly.

A motion made by Eric to change Ordinance 1-11-7.4 Compensation of Village Employees G: Village Maintenance Full Time to \$20 per hour, seconded by Ken, all in favor, motion passes.

Salary for Clerk and Treasurer- Discussion was had to create a section in the ordinance for raises instead of changing the dollar amount each time. Jon and Alisha are going to work on this.

Discuss and Approve 2024-2025 Appropriations- Attached below.

A motion made by Jon to approve the 2024-2025 Appropriations, seconded by Ken, all in favor, motion passes.

Adopt Engine Breaking Ordinance- Posted at the Village Hall and the Post Office for public viewing.

A motion made by Jon to approve an ordinance amending Title 10, Chapter 5- Rules of the Road adds section 10-5-12 Concerning Engine Breaking to the codified ordinances of Dakota, seconded by Eric.

Yays (Jon, Ken, Eric, Diane)

Nay 0

2 absent

Main St. Resurfacing Update- Sent to Willet Hoffman to look it over. No further information at this time.

Discuss Purchase of Water Main Lot- There is a water main lock that would be good to keep on hand in case the board were ever to need it.

A motion made by Eric to purchase a water main lock for up to \$30, seconded by Ken, all in favor, motion carried.

Discuss Possible Flyers or Newsletter for Residents- Discussion was had about the residents not being in the loop on the lead service forms, permits, etc.

Ordinance Violation Animal Control 9-2-1-Housing Restrictions (Chicken Violations)- Brad was sent to issue a letter on Saturday but the door was not answered. He will attempt to deliver one more time.

Discuss Second Meeting for June- Break for summer.

Any Additional New Items- None.

Old Business

Cell Phone for the Village Hall- Received quotes from US cellular and Verizon under the government phones. Everything that the maintenance position needs could be accessible on an iPad. Therefore, it would be an upfront cost of the phones and iPad, and then monthly line cost.

A motion made by Eric to purchase a cell phone service from Verizon of 4 lines, 3 phones and 1 iPad at the out of pocket cost of \$359.99 and the monthly cost of \$155.96, seconded by Ken, all in favor, motion carried.

Old Clerk Desk-Possible Donation to Historical Society- Rock Run Historical Society would like

New Village Auditor- Mike will get us through 2024, and Melody asked Benning Group to do the 2025 yellow book audit. They will get us a quote this fall.

Discuss Option for Repairing or Replacing Village Hall- This will take place at a later date once projects are finished up and there is a better grasp on where the budget and needs line up.

Future Planning for Snow Emergency Parking Ordinance- Get this done before the snow comes.

Televising Sewer Drains- This will remain on here, but no action will be taken for some time.

IDOT for Speed Limit Change on Rt 75.- No update yet.

IDOT for Pedestrian Crossing on Rt 75.- This can be removed because it needs to be an engineered project. At some time, the board would like to accomplish this but may not be anytime soon.

Cement Removal Updates- Cement is gone, and Ken is going to talk to Afolkey Farm Services to see where he is at with both projects.

Nature Path Tree Trimming and Removal Updates- Ken is going to touch base with Backwoods to see where this is at. Had not heard back yet.

Discuss Need for Barricade at Zimmerman St. and Baird St.- Jon received quotes for 'Not a Through Street' signage.

Additional Old Business- None

Board Member Committee Reports

Sewer – The electrical box is locked out at the sewer pond and the board is not aware of who put the lock on there. Alisha and Eric were in contact trying to find the answers.

Water – The discussion on the alert system was tabled until someone is able to talk to Chris from Test INC.

The board is still unknown on the needs for another generator, so this topic will not be decided on until after the sewer project is complete.

There were quotes reviewed for the pipe replacement on the water town.

A motion was made by John to approve the Ceroni Quote to replace the 8” 90 degree on the Overflow pipe on the water town not to exceed \$4,480, seconded by Eric, all in favor, motion passes.

Park & Community Center – Kaytlyn was absent, so discussion on a new park water fountain was tabled.

Still waiting to hear back from the township on the bid for the Community Center doors.

Village Property – The quote was reviewed by Handyman construction that is the same quote received in November of last year to repair the bathroom doors at the park. Ken is going to call and make sure that the quote is still valid.

A motion made by Eric to approve Handyman connection to approve the bathroom door and the storage door of the park bathroom for \$3,200, seconded by Ken, all in favor, motion passes.

Kenzie will email handyman the tax-exempt form as noted at the bottom of the quote.

Alisha and Jeff went around to the fire hydrants to examine ones that need painting.

Streets and Sidewalks – Jeremy was absent, however Ken mentioned Jeff and Alisha should take a look at sidewalks throughout town that may need some repairs now that trees have been cut back.

Trees & Signs – No quotes have been received for stump removal.

Village Maintenance- This slot is where Jeff will be able to give an update or ask questions when needed.

Yard of the Month- After some recommendation and discussion, the board decided 214 W. Main St. is the yard of the month.

Public Comments

None

Adjourn

- **At 8:00 p.m. A motion was made by Eric to adjourn, seconded by Ken, all in favor, motion carried.**