

**Village of Dakota Board Meeting - Dakota Village Hall - 112 Main St Dakota, IL**

**Monday, February 12th, 2024**

**Called to Order 6:30 P.M.**

Board Members Attending – Alisha Lizer, Ken Vrazsity, Kaytlyn Vrazsity, Jon Riley, Eric Lizer, Jeremy Knox,

Diane Clay

Board Members Absent – None

Clerk – McKenzie Holste

Treasurer – Melody Sweet

Public Attendees – None

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**Approve Agenda**

New Business Items #11, #12, #13, #14, & #15 were added.

- **A Motion made by Kaytlyn to approve the agenda for Monday, February 12th, 2024 seconded by Ken, all in favor, motion carried.**

**Approve Minutes**

- **A motion was made by Jon to approve the minutes for Monday, January 8<sup>th</sup>, 2024 seconded by Jeremy, all in favor, motion carried.**

**Approve Bills**

- **A Motion made by Jeremy to approve the bills for Monday, February 12<sup>th</sup>, 2024 seconded by Kaytlyn, all in favor, motion carried.**

Review Financial Reports of All Accounts- Attached on the next page.

**Village of Dakota  
 Current Bills  
 As of February 12, 2024**

Num	Name	Memo	Amount
<b>10.200 · Accounts payable - General</b>			
12443	Menards	ICE MELT/ 3 BUTTON TRANSMITTER	80.67
40024	Computer Know How, LLC	SEMI ANNULA BACKUP	60.00
2024-0443	JULIE	ANNUAL TRANSMISSIONS	82.14
12828	Menards	ICE MELT FOR HALL	29.97
104518	FS Farmtown	SKIF LOADER TIRES AND TUBES	1,301.00
24930630060124	Com Ed 1-Street Lights	12/15/23 TO 1/19/24	713.47
81544922180224	Frontier		125.93
40065	Computer Know How, LLC	REMOTE HELP	30.00
22747812T087	Gill's Freeport Disposal	FEB SERVICES	4,870.50
7735	Com Ed 1-Street Lights	12/15/23 TO 1/19/24	-713.47
7736	FS Farmtown	SKIF LOADER TIRES AND TUBES	-1,301.00
7737	Menards		-110.64
267343601 24	Casey's Business Master Card	JAN 2024 USAGE	433.12
Total 10.200 · Accounts payable - General			5,601.69
<b>30.2000 · Accounts payable - Sewer</b>			
35199	WILLETT HOFMANN	1030D23 PROJECT NUMBER TREATM...	41,040.00
67464402701	constellation	8084750	879.96
13709	LYONS LAB		200.00
5530	constellation	8084750	-879.96
Total 30.2000 · Accounts payable - Sewer			41,240.00
<b>40.2000 · Accounts payable - water</b>			
242673	USA BLUEBOOK	CLEAR PVC SUCTION TUBING, FLUOR...	357.49
120599	Fehr-Graham & Associates	LEAD SERVICES INVENTORY	9,000.00
75003485	City of Rockford Water Dept	12/4/23 SAMPLES	57.00
15087	Mark's Chemical LLC	HFS DRUM, SODIUM HYPOCHLORITE ...	431.00
75003525	City of Rockford Water Dept	SAMPLES 1/2/24	60.00
121105	Fehr-Graham & Associates	2023 IEPA LEAD SERVICE INVENTORY...	3,500.00
315	TR MACHINE INC	UPS SHIPMENT 2/5/24	7.96
Total 40.2000 · Accounts payable - water			13,413.45
<b>TOTAL</b>			<b>60,255.14</b>

Review Time Sheets- No discussion.

Resident Permits & Requests-

*312 E. Davis St. Sewer Damages Repair Request-* After reaching out to the insurance, the town is not responsible for the damage repairs. It was advised that the homeowner reach out to their insurance for coverage. Alisha will call the homeowner once she is able to and explain the fact that the village is not responsible for the cost of the repairs.

No other permits or requests at this time.

New Business

Wastewater Treatment Plant Updates- Melody attended the question session, and the companies all had good questions. It was a good turn out to get more details and clarify the needs of the project.

EPA Letter- We received a letter from the EPA stating some findings, and the letter required an action plan response from Steve. He responded accordingly. A copy of the letter can be found at the hall if anyone would like to read the findings. Steve did not stress concern.

Village Maintenance- The idea was brought up about having one full time maintenance personnel instead of several part time individuals. This is just to start the discussion of the potential. Can we afford it? What does the pay look like? Requirements or duties they would be responsible for. The board was tasked to do some research and bring ideas to the next meeting.

Cell Phone to Replace Landline- Jon is going to investigate the cost and options for this. A cell phone would allow for all dual authentication to be connected to the hall instead of to our clerk or treasurer personally. It would also allow the potential for our maintenance individual to have a work phone to be reached on.

Purchase Leaf Blower- Brian has requested to buy a used gas leaf blower for \$50. Eric suggested not doing that and looking into a Milwaukee battery powered new one. After some research, it was decided a new one would be more cost effective.

**A motion was made by Jon to purchase a new Milwaukee battery powered leaf blower priced up to \$150, seconded by Kaytlyn, all in favor, motion carried.**

Street Patch in Potholes- This is tabled until we get a price on the estimated repairs. Potential for hot mix so that it lasts longer.

Park Clean Up and Christmas Light Removal- Kaytlyn started to take down the lights. This is something that we would like to be the responsibility of the maintenance personnel. Official park clean up plans tabled until next meeting.

Discuss Transferring to Cell Phone Service for Village Hall- OMIT, Entered twice.

CD Renewal- The General CD comes due on February 21<sup>st</sup>. Jon is going to look into best rates in the area and work with Melody to renew the CD.

**A motion was made by Jeremy to allow Jon to make the decision on the best rate and term for the CD, seconded by Ken, all in favor, motion passes.**

Complimentary Liquor Clarification- Alisha has already contacted the owner of the business letting her know that complimentary liquor will require a special license from the liquor commission committee. The board will not do anything until requested from the business owner for future situations.

Menards Authority Purchasing- The yearly update is due, and the names listed for authorized purchasing are Alisha, Luke, Brian, and Kaytlyn. Updates can be made at any time if we need to change personnel.

Thank You Letter- The board received a thank you letter from Hank's family for condolences after his passing.

Annual Pool Charges- Melody gave Ken the list of pools to double check that the list is still accurate.

Old Clerk Desk- We will be hosting a drawing for the old clerk desk. It will be conducted on Facebook, and the winner must haul the desk.

Old Items in the Sewer Pond Shed- We will wait until the weather is nicer before cleaning these items out.

### **Old Business**

Reminder of Waste Water Bid Meeting- February 22<sup>nd</sup> @ 6:30 P.M.

Park Grant Project- Due to the number of projects being worked on, it was decided to table this topic for now and look into it at a later date.

New Village Auditor- Still in search of a new village auditor. No updates.

Water and Sewer Operator Options- The board has not heard back from the company from La Salle about their availability to meet, therefore they will wait to set a meeting date with Steve until they hear from both parties.

Wages Increase- The board was to look into Clerk and Treasurer pay in the area. This is the information found by Jon:

National AVG: Clerk \$24.33/hour Treasurer \$30.63/hour

Davis: Clerk \$700/month Treasurer \$900/month

Rock City: Both \$7500/ year

No decisioning made, but good information to have looking ahead.

Discuss Option for Repairing or Replacing Village Hall- Jeremy is going to work on getting a quote to remove the current cement slab. The board is tasked with getting quotes/blueprints for a new building.

Surveying North of Dakota Village and Sewer Pond- Matt is doing the sewer pond but needs more accurate description for north of town. He will look at the maps when he is in the hall next for the project.

Sewer Pond Gate- Jon talked to Adam Doc about a quote, and the board received this quote. Adam will be out this month to take a look at the current set up to make sure the quote is accurate. This will not take place until the sewer project is complete. Open to other quote options until then.

Gravel Needed for Sewer Pond Drive- Hellwig is supposed to be giving Jeremy a call with an update or quote for this.

Easter Egg Hunt in the Park Planning- The fire station is reserved as a back up location for March 30<sup>th</sup> at 3 p.m. Kaytlyn will be in charge of getting the candy. Alisha will ask James Earlywine to be the Easter Bunny again this year. The overall budget was set last meeting for \$325. The hunt will be for children 10 years old and younger.

American Relief Funds- Discussion was had about using the rest of these funds. A generator was a heavy topic, however a generator is part of the sewer project quote. Alisha is going to double check with Matt on the specifics of the generator.

The funds may be used for sludge removal, but Alisha is going to double check this qualification.

The rebuild money was brought into question and will need to be looked at soon.

Currently American Relief Funds are use them or lose them, therefore a decision/action needs to happen before the funds are taken away from the village.

Televising Sewer Drains- Tabled. To be kept on the agenda.

Any Additional Old Business- None

### **Board Member Committee Reports**

Sewer – Contacted Franks for quote. Have not heard back yet.

Water – Jon is meeting with Spencer this week. Thinking they can splice in an alert system to what is already present.

Called Mark Kelsey to discuss pipe replacement on the water tower. Mark needed to know how tall the water tower is, so Jon and Eric will find out that information tonight after the meeting.

Park & Community Center – Painting of the park bathrooms will take place in the spring.

Village Property – We still hold only one quote for the Village Hall Joists.

Painting of pump house doors will happen sometime in April or May.

Painting of fire hydrants on hold.

Ken will reach out to Handyman connections about doors.

The building out at the sewer pond has a hole in the side and rusted gutters. As of now there is no plan for maintenance on this building, however Ken is going to keep it on his radar for when the weather gets nicer.

Streets and Sidewalks – Jeremy talked to Jake Apple about quoting concrete work for sidewalk improvements. Then the board will decide if they want to complete this project in 2024.

2025 Jeremy believes the town will need to be reseal coated.

Jeremy is still working on getting a Zimmerman Street Quote.

Jeremy reached out to Todd for a quote to blacktop main street.

Trees & Signs – Tree removal looks to be completed. There was some concern about a yard that was damaged during removal. Ken was going to touch base with Gacob to make sure all trees were completed and let him know that in the future they cannot access private property to remove the trees. This helps avoid potential damage.

8 Stumps to be quoted and removed in the spring. Ken is going to double check count and placement.

**Public Comments**

None

**Adjourn**

- **At 8:37 p.m. A motion was made by Jeremy to adjourn, seconded by Jon, all in favor, motion carried.**