

Village of Dakota Board Meeting - Dakota Village Hall - 112 Main St Dakota, IL

Wednesday, December 6th, 2023

Called to Order 6:32 P.M.

Board Members Attending – Alisha Lizer, Ken Vrazsity, Kaytlyn Vrazsity, Diane Clay, Jon Riley, Eric Lizer

Board Members Absent – Jeremy Knox

Clerk – McKenzie Holste

Treasurer – Melody Sweet

Public Attendees – Jeff Kinney, Matt Hansen, Steve Olsen

Approve Agenda

- **A Motion made by Eric to approve the agenda for Wednesday, December 6th, 2023 seconded by Kaytlyn, all in favor, motion carried.**

Approve Minutes

- **A motion was made by Eric to approve the minutes for Monday, November 6th, 2023 seconded by Ken, all in favor, motion carried.**

Approve Bills

- **A Motion made by Eric to approve the bills for Wednesday, December 6th, 2023 seconded by Ken, all in favor, motion carried.**

Review Financial Reports of All Accounts- Attached on the next page.

Village of Dakota
Current Bills
 As of December 6, 2023

Num	Name	Memo	Amount
10.200 · Accounts payable - General			
7712	A. C. McCartney Farm Equip. Co.	HYDRAULIC HOSES AND ENDS	-770.48
7713	Computer Know How, LLC	one drive issue and qb	-55.00
7714	Frontier		-111.40
7715	Gill's Freeport Disposal	NOVEMBER SERVICE	-4,853.50
7716	Neighborhood Office Solutions	TONER FOR BOTH PRINTERS	-404.00
7717	The Volunteer	ads for clerk and admin position	-100.00
9104	Menards	2X6-6 (2) 3X4 MAT	19.17
9542	Menards	supplies	71.78
30551	M&D TRUCK AND EQUIPMENT	AUGER POST HOLE DRIVE AND ATTA...	375.00
2673436	Casey's Business Master Card	OCTOBER	312.91
7718	Casey's Business Master Card	OCTOBER	-312.91
24930630061123	Com Ed 1-Street Lights	10/16/23 THRU 11/14/23	677.46
7719	Com Ed 1-Street Lights	10/16/23 THRU 11/14/23	-677.46
81544922181223	Frontier		111.40
4656	Helm Civil	LABOR, MATERIAL, AND EQUIP FOR A...	1,600.00
22588975T087	Gill's Freeport Disposal	DEC STATEMENT	4,828.50
7720	Frontier		-111.40
7721	Gill's Freeport Disposal	DEC STATEMENT	-4,828.50
7722	Helm Civil	LABOR, MATERIAL, AND EQUIP FOR A...	-1,600.00
7723	M&D TRUCK AND EQUIPMENT	AUGER POST HOLE DRIVE AND ATTA...	-375.00
7724	Menards		-90.95
30551-1	M & D Truck and Eqt. Sales, LLC	SALES TAX	20.63
12321	Helwig Services	RESTRIPE CROSS WALK	900.00
Total 10.200 · Accounts payable - General			-5,373.75
30.2000 · Accounts payable - Sewer			
5519	constellation	8084750	-622.42
5520	LYONS LAB		-167.00
5521	WILLETT HOFMANN	PROJECT NIMBER 1030D23	-7,600.00
0304083001	SERVICE MASTER RESTORE	SERVICES DONE AT 312 E DAVIS	3,355.02
5522	SERVICE MASTER RESTORE	SERVICES DONE AT 312 E DAVIS	-3,355.02
66911004501	constellation	8084750	739.84
5523	constellation	8084750	-739.84
34735	WILLETT HOFMANN	PROJECT 1030D23	33,440.00
135777	LYONS LAB		200.00
5524	LYONS LAB		-200.00
5525	WILLETT HOFMANN	PROJECT 1030D23	-33,440.00
Total 30.2000 · Accounts payable - Sewer			-8,389.42
40.2000 · Accounts payable - water			
4711	Fehr-Graham & Associates	PROJECT 23-1447 LEAD SERVICE LIN...	-6,000.00
4712	Mark's Chemical LLC	55 GAL SODIUM HYPOCHLORITE SOL...	-275.00
4713	TR MACHINE INC	UPS SHIPMENT 10/26/23	-74.84
4714	USA BLUEBOOK	HACH DPD SAMPLE PK 100	-132.14
302	TR MACHINE INC	UPS SHIPMENT	66.95
75003407	City of Rockford Water Dept	OCTOBER SAMPLES	57.00

Village of Dakota
Current Bills
 As of December 6, 2023

Num	Name	Memo	Amount
182231	USA BLUEBOOK	fluoride	349.88
L17-40841123	Illinois EPA Amalgamated Bank	L17-4084 PAYMENT # 7	10,667.08
Total 40.2000 · Accounts payable - water			4,658.93
TOTAL			-9,104.24

pd online

Review Time Sheets- Only discussion was for Chad Toelke to have two time sheets to separate his water & sewer hours for easier tracking.

Resident Permits & Requests- No permits or requests at this time.

New Business

Wastewater Treatment Plant Updates with Matt Hansen- Matt Hansen presented on the updates for the wastewater treatment plant project. For this project, Matt is in correspondence with the EPA to make sure that we are following the requirements and standards that we need to be met in regard to the violation at the plant. The schedule below is the tentative project schedule with dates. If we are able to start earlier, we will. However, with the holiday, it is hard to tell when all paperwork will go through. Matt placed emphasis on how closely this project is run with the EPA, therefore all bids and contracts need to be in compliance with their standards, or we will not be able to award them.

After going through the schedule of events, Matt Hansen walked us through the graphics of the project layout. There is a copy located at the Village Hall if anyone is interested in seeing those plans. Eric brought up a concern if this system would be able to accommodate if we had population growth. Matt ensured that this system allows for a few hundred in population increase, meaning that the system should support our community for years to come.

Village of Dakota
 WWTP Improvements
 December 6, 2023

Tentative Project Schedule

Event	Date
IEPA Land Application of Sludge Permit Application Submitted	November 16, 2023
IEPA WWTP Improvements Construction Permit Application Submitted	December 4, 2023
Village Board Meeting to Review Construction Dwgs	December 6, 2023
Advertise for Bids	January 5, 2024
Pre-Bid Meeting	January 18, 2024
Bid Opening	February 20, 2024
Contract Award	February 22, 2024
IEPA Loan Agreement	March 22, 2024
Pre-Construction Meeting	April 2, 2024
Drain Lagoon #1	April 8 – 12, 2024
Remove and Land Apply Sludge from Lagoon #1	April 15 – 26, 2024
Fill Lagoon #1 and Drain Lagoon #2	April 29 – May 3, 2024
Remove and Land Apply Sludge from Lagoon #2	May 6 – 10, 2024
Fill Lagoon #2	May 13, 2024
Complete Aerated Rock Filter	December 13, 2024
Complete All Construction	April 1, 2025

Project Components <u>INCLUDED</u> in IEPA Agreement	Project Date	Agreement Date
Remove and Land Apply Sludge	May 10, 2024	July 1, 2024
Construct Aerated Filter (Submerged Attached Growth Reactor)	December 13, 2024	March 1, 2025
New Aeration System and Blowers For Lagoons	April 1, 2025	June 1, 2025
Project Components <u>NOT INCLUDED</u> in IEPA Agreement	Project Date	Agreement Date
Influent Lift Station	December 1, 2024	N/A
On-Site Access Roadway	September 1, 2024	N/A
New Effluent Flow Meter	December 13, 2024	N/A
Maintenance Tractor	August 1, 2024	N/A

Water Reporting System with Steve Olsen- Steve Olsen presented the WaterRun program as an alternative to our current water reporting system which is paper and pen style. WaterRun presents the opportunity to record and have access to real time data through an App and Web service. With the EPA audits becoming more and more detailed, it has become harder to keep track of all of the information with our current system. This service will auto-populate the EPA reports that are needed. It provides precise GPA and Assets Maps that also keep track of the maintenance logs and reports for those assets. The benefits of this program correlate to both statistical and financial insights. The company completes the mapping of the village, so it is not reliant on old, outdated information. The system will be set up with brand new updated mapping. The EPA requires 7 years of records, and this will allow all of that data to be stored in one central, simple, user-friendly location. The WaterRun program will allow multiple people to access the program and is set up on tear-based pricing. It is still in its testing stage, but the launch date is tentatively set for May 1st, 2024.

The fees associated with this program for our village are as follows:

\$10 per location map completed

\$1000 Set up cost

\$200/Month ~ This comes out to roughly \$0.98 per user per month.

There was discussion from Diane on the concern about data storage reliant upon electricity and cloud storage, however Steve ensured that even if Dakota was out of power, the system is accessible from anywhere. Ken and Eric both noted that they believe this is a huge need, and the update in mapping alone makes this program worth it.

The topic was tabled for decisioning at another meeting.

Ordinance Regarding the Illinois Paid Leave for All Workers- Discussion was had about the Illinois Paid Leave for All Workers ordinance that is to be completed by January 1st, 2024, however, the state of Illinois is allowed until July 1st, 2024, to work out all of the unknowns and unanswered questions that go along with the details of this ordinance.

Currently, how it stands, for every 40 hours worked, an employee earns 1 hour of Paid Time Off to be awarded on a day they would typically work. There are elected officials currently battling the state of Illinois to determine the details and how this affects municipalities. For now, we are to place into effect the Ordinance that works the details of the Illinois Paid Leave for All Workers as subject to finding of the facts.

Discussion was had about potentially setting our own ordinance so that there are rules and guidelines if this does go through at the state level with minimal guidelines.

A motion was made by Eric to place the Illinois Paid Leave for All Workers into effect as of January 1st, 2024, seconded by Ken, all in favor. A roll call vote was conducted, resulting as follows: Ken-Yae, Kaytlyn- Yae, Diane-Yae, Jon- Yae, Eric- Yae, Jeremy: ABSENT. Motion Carried.

Discuss Zoning for 140 Main St.- 140 Main Street is the brick building across from the post office. The gentleman that owned it has passed away and the realtor has contacted us about the legality of the building's zoning. Alisha went through all the minutes from 2005-present. In 2005, it was proposed to change the building from commercial to residential. In 2015, the board had a conversation about leaving the building zoned part residential/commercial, however no one looked into this information, and it was incorrect at the time. The building has only ever been zoned commercial. The question becomes if we would like to change the zoning to residential, leave it commercial, or get it zoned top residential and bottom commercial. Currently the top level is serving as apartment units.

Discussion was had about the marketability of the building in the way that it is zoned. It was pretty unanimous that the board does not want it to be completely residential. We need the opportunity for commercial businesses to have a chance in this town.

Alisha is going to reach out to the realtor and work with Steve to allow the building to be zoned partially residential/commercial. With the holidays, it is hard to tell if action will need to be taken before our January meeting. Alisha requested permission to post publicly the change in zoning for the top half to be residential, so that this can be done as soon as need be. It legally has to be posted for 45 days. There were too many outstanding questions on the details, therefore Alisha is going to get more information and bring all of the details to the January meeting, and we will make a decision then.

Board to approve Jon Riley and Kaytlyn Vrazsity to Liquor Commission- Diane was wondering why the board needed to approve what the Liquor Commission already decided. It is because the board has the ultimate say. Diane also questioned having those outside of the board on the liquor commission committee, however multiple people mentioned there being no interest from other community members.

A motion was made by Eric to approve the appointment of Jon Riley and Kaytlyn Vrazsity to the Liquor Commission Committee, seconded by Ken, all in favor, motion carried.

Liquor Commission Request of Extended Hours for Sunday December 31st, 2023- **A motion was made by Jon to accept the liquor commission's request to extend Route 75 Bar and Grill's hours on Sunday December 31st, 2023, until 1:00 a.m. on January 1st, 2024, seconded by Ken, all in favor, motion carried.**

Schedule Board and Ordinance Meeting Dates for January & February 2024- Minimal Discussion was had on the dates for January and February board meetings. Due to Holidays and family travel, January's meeting will be held on January 8th, 2024, and February's meeting will be held on February 12th, 2024. It was also noted that based on the discussion from Matt Hansen's water treatment plant update, February 22nd, 2024, will be a meeting awarding the contracts that are selected from the bids.

Community Center Decorating for Cookies with Santa- Reminder that this Friday from 3:30 p.m. until finished if anyone is available to help, Kaytlyn and Alisha will be decorating the community center for Cookies with Santa. That event takes place on Saturday December 9th from 12:30-3:30 p.m.

Additional New Business-

Light Up Dakota Winners:

1st Place 303 Church Ct. - The Griffin's

2nd Place 304 Church Ct. - The Rhode's

3rd Place 120 E. Davis – The Daughenbaugh's

Honorable Mention: 301 W. Davis St. - Stacy Lieb

Laptop Discussion- Jon and Alisha briefly discussed the laptops still being a work in progress due to low inventory at Walmart. Jon is going to look elsewhere.

Old Business

Discuss Electric Connection to Village Hall- Alisha talked to Bordner who is going to look and see about doing something different. He also believes he has more energy efficient lighting options for the hall. Not currently at the top of his to-do list but will get done.

Discuss American Relief Funds Generator- Alisha talked with Bordner on this and he is very hesitant for the Village to look at a second generator. He believes we need 1 generator and move it around as needed. The biggest issue is that it is not exercised every month. Eric has been doing this recently, but in many months' past, this has not been done.

Discuss Televising Sewer Drains- This topic was tabled for the next meeting.

Any Additional Old Business- We are looking into dates for Christmas Tree clean-up like we did last year. Alisha is going to coordinate with Luke's schedule to set these dates.

Board Member Committee Reports

Sewer – No update this month.

Water – The current emergency alert system at Willow Lake is where Jon is going to look into getting information and specs from. Affordability is our biggest factor. Alisha mentioned a simple float system. Discussion was had about the generator for Pump House previously in the meeting with the comments from Bordner.

Mark Kelsey is supposed to be out sometime this week to potentially bid for the pipe replacement on the water tower.

Park & Community Center – Painting of Park Bathroom will be completed in April of 2024.

The electrical boxes were vandalized. Bordner was brought in to fix this right away due to concern about the noises the boxes were making. They are currently fixed and working properly.

The light on the flagpole at the park is to be fixed, however this is not considered urgent or emergency. We will have Bordner's complete this.

Village Property – Handyman Connections came out and looked at the repairs for the Village Hall and is set to be back on the 13th of this month. They will get us a quote. Waiting on Quinn Construction to validate their pricing.

Handyman's quote on the doors, locks, and hinges, and it came in at \$2600. Seemed pretty high. Alisha mentioned looking into Freeport Glass who is doing the doors at the fire station. Potentially cheaper since ours would not have glass.

Looking into Freeport Seamless for gutter repairs, recommended by Alisha and Eric. Often, installation companies don't want to use old gutters like the ones we currently have in storage.

Streets and Sidewalks – Jeremy was absent and will bring all updates to the meeting in January.

Trees & Signs – Ken spoke to Gacob Lenox about tree removal. Supposed to be completed before Christmas. Stump removal will not be discussed until trees are removed. More than likely will be completed in the spring.

Public Comments

None

Adjourn

- **At 9:16 p.m. A motion was made by Jon to adjourn, seconded by Ken, all in favor, motion carried.**