

**Village of Dakota Board Meeting - Dakota Village Hall - 112 Main St Dakota, IL**

**Monday, July 1st, 2024**

**Called to Order 6:31 P.M.**

Board Members Attending – Alisha Lizer, Ken Vrazsity, Jon Riley, Eric Lizer, Diane Clay, Kaytlyn Vrazsity,  
Jeremy Knox

Board Members Absent – None

Clerk – McKenzie Holste

Treasurer- Melody Sweet

Public Attendees – Jeff Kinney, Jeff Kluck

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**Approve Agenda**

Add 11. Officer Body Cameras

- **A Motion made by Eric to approve the agenda for Monday, July 1st, 2024, seconded by Ken, all in favor, motion carried.**

**Approve Minutes**

- **A motion was made by Ken to approve the minutes for February 22<sup>nd</sup>, June 3<sup>rd</sup>, and June 17<sup>th</sup> minutes, seconded by Jeremy, all in favor, motion carried.**

**Approve Bills**

- **A Motion made by Jon to approve the bills as of June 3rd, 2024, seconded by Ken, all in favor, motion carried.**

Review Financial Reports of All Accounts- Attached below.

Village of Dakota  
Current Bills  
As of July 1, 2024

| Num  | Name                                  | Memo                                    | Amount          |
|--|---------------------------------------|---|-----------------|
| <b>10.200 - Accounts payable - General</b> |                                       |   |                 |
| 140936136004...                            | Stephenson County Treasurer           | 14-09-36-136-004 Tax Year 2023 W Zim... | 49.82           |
| 2024-64                                    | Kelsey Excavating, Inc.               | DRIVEWAY ENTERANCE ON N FAWV...         | 1,582.00        |
| 7772                                       | Kelsey Excavating, Inc.               | DRIVEWAY ENTERANCE ON N FAWV...         | -1,582.00       |
| VILLAGEOFDA...                             | Computer Know How, LLC                | ANNUAL BACK UP                          | 199.00          |
| MAY102024                                  | LABREE CONCRETE INC                   | SIDEWALKS 107 W DAVIS, 109 E DAVI...    | 10,930.00       |
| 7773                                       | LABREE CONCRETE INC                   | SIDEWALKS 107 W DAVIS, 109 E DAVI...    | -10,930.00      |
| 22991094T087                               | Gill's Freeport Disposal              | JUNE INVOICE                            | 4,845.50        |
| 9966393560                                 | VERIZON BUSINESS                      | 342712405-00001 NEW ACCOUNT             | 560.44          |
| 7774                                       | Gill's Freeport Disposal              | JUNE INVOICE                            | -4,845.50       |
| 244160211106...                            | Com Ed 1-Street Lights                | CLOSED ACCOUNT                          | 723.52          |
| 8154492218CL...                            | Fronlier                              | FUEL LAWN MOWER 6/28/24                 | 512.78          |
| FUEL LAWN M...                             | JEFF KLUCK-                           |   | 21.00           |
| Total 10.200 - Accounts payable - General  |                                       |   |                 |
| <b>30.2000 - Accounts payable - Sewer</b>  |                                       |   |                 |
| 68400907801                                | constellation                         | 8084750                                 | 646.74          |
| 68423070101                                | constellation                         | 8084755                                 | 122.70          |
| 1186123                                    | TEST INC                              | CERTIFIED OPERATOR FOR JUNE AN...       | 1,000.00        |
| 3237772220624                              | Com Ed 3 - Sewer Electric             | 600 E FAWVER-MAIN HUB                   | 697.38          |
| 65030070000624                             | Com Ed 3 - Sewer Electric             | 601 W MAIN ST                           | 180.94          |
| 02   | Community Funding & Planning Services | IEPA SEWER PROJECT 2024-2025            | 5,000.00        |
| 36186                                      | WILLETT HOFMANN                       | SEWER PROJECT ENGINEERING 20...         | 7,528.47        |
| PRJ 1030D23                                | Kelsey Excavating, Inc.               | SEWER PROJECT 2024-2025 IEPA FU...      | 265,037.85      |
| PRJ 1030D23-2                              | Kelsey Excavating, Inc.               | SEWER PROJECT 2024-2025 USED AR...      | 63,654.75       |
| 5545                                       | Community Funding & Planning Services | IEPA SEWER PROJECT 2024-2025            | -5,000.00       |
| 5546                                       | Kelsey Excavating, Inc.               | SEWER PROJECT ENGINEERING 20...         | -265,037.85     |
| 5547                                       | WILLETT HOFMANN                       | SEWER PROJECT 2024-2025 USED AR...      | -7,528.47       |
| 5548                                       | Kelsey Excavating, Inc.               | SEWER PROJECT 2024-2025 USED AR...      | -63,654.75      |
| 240600842                                  | TEST INC                              | TEST                                    | 174.00          |
| 1186350                                    | TEST INC                              | OPERATOR CHARGES AUGUST                 | 500.00          |
| Total 30.2000 - Accounts payable - Sewer   |                                       |   |                 |
| <b>40.2000 - Accounts payable - water</b>  |                                       |   |                 |
| L17-40840524                               | Illinois EPA Amalgamated Bank         | REPAYMENT OF WATER TOWER LOA...         | 10,667.08       |
| ACH  | Illinois EPA Amalgamated Bank         | REPAYMENT OF WATER TOWER LOA...         | -10,667.08      |
| 338  | TR MACHINE INC                        | UPS SHIPMENT 6/3/24                     | 8.46            |
| 75003681                                   | City of Rockford Water Dept           |   | 60.00           |
| 68423064401                                | constellation                         | 8084753                                 | 444.88          |
| 97661240000624                             | Com Ed 2 - Water Electric             | 102 W DAVIS                             | 351.74          |
| 62081320000624                             | Com Ed 2 - Water Electric             | 413 W DAVIS ST                          | 472.06          |
| 15249                                      | Mark's Chemical LLC                   | HFS 30 GAL- SODIUM HYPCHLORITE          | 506.00          |
| Total 40.2000 - Accounts payable - water   |                                       |   |                 |
| <b>TOTAL</b>                               |                                       |   | <b>7,231.46</b> |

Discussion was had about the transition from Constellation to Com Ed billing.  
TEST Inc is paid through August for Sewer Operator duties.

With it being the first of the month, account balances were not updated for tonight's meeting.

Review Time Sheets- No discussion.

Resident Permits & Requests-  
None at this time.

### **New Business**

WasteWater Treatment Facility (WWTF) Updates-

Kelsey has the equipment down there and they are starting on digging out the new lift station. The loan disbursement was approved, and the ARPA fund was used up as well. Kelsey fixed the lift station at the school this past week.

TEST INC Update-

Chris is hoping for better results this month. Due to the sludging of the ponds, results were not great. The water operator transition will happen this Wednesday.

Discuss Water Main Locating and GPS Mapping-

TEST Inc. does not offer this for a good price. The pricing list that Alisha presented from WaterRUN Inc. included subscription-based GPSing and the board is not fond of the yearly costs.

Update of Repairs on Lift Station-

Kelsey made the repairs to the school lift station and has order back up parts so that we are prepared if the system malfunctions in the future.

Discuss Main St. Resurfacing Options-

There is a quote from Willet Hauffman and Gallagher Engineering. The recommendation from the engineer is to wait to bid the project out until the beginning of next year. Also, raising the road to allow for proper water runoff. If waiting till next year, the board could put together an entire package to bid of additional work needing done at the same time.

Sidewalk work was advised to be completed separately. Alisha is going to mention the crosswalk work to the engineer from Gallagher Engineering at the end of Main street.

The roadwork is going to wait until the board is able to bid the project out in the spring. Jeremy, Alisha, and Jeff Kluck are going to work together to contact

Review Quote for Dirt and Seed at Davis Sidewalk and Park-

Discussion was had about the need for dirt to be used for feathering out the replacement work done to the sidewalk. Jeff Kluck believes he could do the work if granted the ability to get the supplies necessary.

**A motion was made by Eric to get clean fill dirt, grass seed, and the straw needed not to exceed \$2,000, seconded by Jon, all in favor, motion passes.**

Kenzie will let the businesses with quotes know that

Cell Phone Updates-

Alisha ran into issues for the iPad set up, so it was returned, and a phone was sent in its place. Plan to have these done and the new numbers/devices handed out by July 4<sup>th</sup>.

Discuss Draft Minute Submission-

Discussion was had about when the board would like to receive drafted minutes. The board had no real preference, so the Wednesday after the meeting was decided upon so that there is a clear standard for current and future Clerks.

Discuss Second Meeting for July-

If there is no meeting, the board should start to look at a Solar Ordinance and the Snow Removal Ordinance. The board decided to not meet for a second time in July.

Officer Body Cameras- As of January 1<sup>st</sup>, 2025, all police force members need to wear a body camera device. However, our current town police, Brad Curtis, may be retiring in 2026. Brad submitted quotes for the equipment needed and the board is going to review the information and brainstorm ideas for a potential shift in staffing.

Any Additional New Items- None

**Old Business**

Old Clerk Desk- Possible Donation to Historical Society Update-

The Rock Run Historical Society is going to look at the Old Clerk Desk tomorrow to see if it is something they are interested in.

New Village Auditor-

Melody got ahold of Dan Roe from Lucas Group in Freeport, and she believes he is interested. She needs to get him the most current audit and then he will prepare some pricing.

Discuss Option for Repairing or Replacing Village Hall-

Tabled for today.

Televising Sewer Drains-

Tabled for today.

Cement Removal Updates-

The cement removal is complete and the grass seeded filled in quickly.

Nature Path Tree Trimming and Removal Updates-

The rain has delayed this. July 8<sup>th</sup> Backwoods Tree Removal will begin their work.

Discuss Need for Barricade at Zimmerman St. and Baird St.-  
This will remain on the agenda until completed.

Future Planning for Snow Emergency Parking Ordinance-  
This was discussed during discussion of a second meeting. The board is to gather information and bring it to the next ordinance meeting.

Any Additional Old Business-

Yard of the Month:

Discussion was had about the eligible yards for this month.

Nancy McCollum

135 W Main St.

Dakota, IL 61018

### **Village Maintenance and Public Works- Jeff Kluck**

#### 1. Discuss Weekly Yard Waste Pick Up

This will be done weekly now that Jeff is full-time and able to handle this workload instead of our previous part time schedule.

#### 2. Monthly Village Maintenance Report

Jeff presented a list of small purchases needed to complete upkeep projects throughout the village.

**A motion was made by Eric to approve the miscellaneous purchases at Menards for up to \$300, seconded by Jeremy, all in favor, motion carries.**

**A motion was made by Ken to approve Jeff in is maintenance position to spend up to \$300 a month for the next six (6) months and be reviewed again, seconded by Jeremy all in favor, motion carried.**

Alisha is going to discuss with a homeowner to clear the fire hydrant for future painting. The board presented a tree for upkeep across from the community hall. The board would also like Jeff to get a quote on some necessary equipment for tree maintenance. Discussion was had about the painting of the crosswalks.

Jeff presented the need for maintainers to be prepared when equipment is needed. Alisha was able to find the item on Amazon.

**A motion made by Eric to approve the purchase of two maintainers at \$60 from Amazon, seconded by Jon, all in favor, motion carried.**

### **Board Member Committee Reports**

Sewer – Power outage took the sewer pond completely out. Jeff caught this outage and was able to handle the issue with Alisha over the weekend.

Water – The previous quote passed for Ceroni to fix the pipe on the water tower was no longer valid due to a larger lift being necessary.

A motion was made by Jon for Ceroni piping to repair the 8” 90 PVC pipe on the water tower Not-To-Exceed \$6,156.00, seconded by Ken, all in favor, motion carried.

Continued discussion on need for a generator. Waiting for sewer project to finalize if it was included in the bid.

Park & Community Center – The board agreed on a water fountain. Alisha is going to look into the necessary steps to purchase this using the tax exemption.

**A motion was made by Eric to purchase a water fountain Not-To-Exceed \$4,000, seconded by Jeremy, all in favor, motion carried.**

Property Repairs & Maintenance-Ken is meeting with Handyman Connection to quote the pump house doors this week.

Streets and Sidewalks –

No further discussion on streets and sidewalks tonight.

Trees & Signs –

No quotes have been received yet for stump removal.

### **Public Comments**

There is a vacant lot on North Street that is breaking weed ordinance guidelines. Kenzie will send a notice.

Jeff is going to look into Baird St. and Davis St. cleaned up.

Jeff is going create a map of the power lines that the trees need trimmed up. While he is doing this he is going to make a note of the poles that need replaced as well. This will be one report to send to ComEd to see what they are able to complete.

**A motion was made by Eric to close the open session and open closed session, seconded by Jeremy, all in favor, motion passes.**

### **Enter Executive Session (Closed Session)**

Pursuant to Open Meetings Act 5 ILCS 120/2©(1 the appointment, employment, compensation, discipline, performance, or dismissal of a specific employee or legal counsel for the public body; collective negotiating matters or deliberations concerning salary schedules for one or more classes of employees.

**A motion made by Eric to end closed session, seconded by Jeremy, all in favor, motion carried.**

**A motion made by Jon to resume public session, seconded by Ken, all in favor, motion carried.**

**Public Comments**

None

**Adjourn**

- **At 8:38 p.m. A motion was made by Jeremy to adjourn, seconded by Eric, all in favor, motion carried.**